FEDERAL WOMEN'S PROGRAM (FWP) AWARD BALTIMORE FEDERAL EXECUTIVE BOARD

GOALS OF THE FEDERAL WOMEN'S PROGRAM

- To improve employment and advancement opportunities for women in government.
- To increase respect for the work of women employees at all grade levels.
- To work toward elimination of sexual harassment in the workplace.
- To address current issues of importance to women and men in today's changing world.

OBJECTIVES OF THE FEDERAL WOMEN'S PROGRAM

- To increase professional and personal achievement of women employees by encouraging them to set realistic goals.
- To eliminate false barriers, customs and attitudes that prevent women from moving into certain occupations and high level positions.
- To improve self confidence in women employees through education and training to enable them to become more competitive.
- To create an appreciation by management and employees of the need for greater sensitivity to their co-workers needs.
- To identify problems and solutions with respect to the recruitment and advancement of women in government.

FWP AWARD CRITERIA:

This award is to honor an employee or organization who has exhibited personal and professional commitment to the enhancement of women in the workplace and to support of FWP objectives.

To be effective, the nomination must be based on objective evidence which indicates that the individual has excelled in one or more of the following:

- 1. Exercise initiative and willingness in serving, planning, promoting, and executing action in the activities and programs, which have a positive impact on the development of women employees.
- 2. Assumes responsibility for improving an atmosphere of employment which is harmonious and supportive of the needs and achievements of women employees.
- 3. Is considered to be an outstanding "Role Model" for all employees.
- 4. Assists women employees in identifying and attaining career goals.

FWP AWARD NOMINATION FORM

Name of Nominee:
Position:
Employing Organization and Address:
Nominee's Job Responsibility (50 words or less):
In narrative form, address <u>each of the four criteria</u> that applies (attached), justify why the nominee should be selected (no more than <u>one</u> typed 8 x 11 page).
Describe any additional related activities or information which should be considered to further substantiate your nomination (200 words or less).
Nominator's Name:
Address:
Telephone Number: (
Send to: Federal Women's Council Federal Executive Board 31 Hopkins Plaza, Suite G-13 Fallon Federal Office Building Baltimore, Maryland 20201-2825
POC: Ms. Sandra Davis Chairperson, Federal Women's Council, 410-962-9901

EXPECTED DUE DATE: ON OR ABOUT 12-12-03